



CITY OF FRISCO

GEORGE A. PUREFOY MUNICIPAL CENTER
6101 FRISCO SQUARE BLVD
FRISCO, TEXAS 75034
TEL 972.292.5000
WWW.FRISCOTEXAS.GOV

March 15, 2011

Mr. Michael Gonzales
Metroplex Control Systems
2472 Southwell
Dallas, Texas 75229

Subject: Annual Agreement to Provide the City with Installation of CCT, Facility Access Control, Burglary & Fire Alarm Systems – City of Hurst Proposal No. 10-002- City of Frisco Agreement No. 1103-036 I

Per Local Government Code and an Interlocal Agreement with the City of Hurst, the City of Frisco has decided to piggyback onto the subject annual agreement. Purchase Orders will be issued on an as needed basis. No work should begin prior to receiving a purchase order from the City. No one purchase order can exceed \$24,999.99. Jobs for more than \$24,999.99 must be approved by City Council before issuing a purchase order. The Facilities Manager, Mr. Gerry Burns is the Point of Contact. His phone number is 972 292 5112. His fax number is 972 292 5586. His email address is gburns@friscotexas.gov.

Invoices should be emailed to accountspayable@friscotexas.gov. A copy can be emailed to the Facilities Manager as a courtesy.

The physical address for Finance and Facilities is The City of Frisco, 6101 Frisco Square Blvd., Frisco, Texas 75034. The Finance Department is located on the 4th floor of City Hall. The Facilities Department is located on the 1st floor of City Hall.

We look forward to working with you throughout the life of the contract. Should you have any questions about our policies or procedures you can contact me at 972 292 5541 or email me at jstellatella@friscotexas.gov.

Sincerely,

Jean Stellatella, CPIM, CPPB
Buyer

cc: Gerry Burns, Facilities Manager